

London and Capital is committed to making its website available to as many people as possible. Many Internet users can find websites difficult to use due to the way they have been designed. We recognise that this is an important issue and are making changes to ensure that the London and Capital website site is accessible in accordance with the World Wide Web Consortium (W3C) guidelines.

Changes to improve accessibility are on-going, but if you come across a page you find difficult to use please let us know. Alternatively, the following internet browser changes may enhance your accessibility of this website.

The website is designed to be multi-browser accessible, however browser releases/updates prior to 2013 may not function as intended. The website has been tested in the following browsers:

- Internet Explorer 7 and above
- Firefox
- Chrome
- Safari
- Opera
- iPhone and iPad

## Changing your browser settings

To alter the way you view websites, from text size to background colour, change the settings on your browser by following the instructions below.

### Internet Explorer (IE5 and higher)

#### To change the text size

On the browser Tools menu click "Internet Options"

On the General tab, click "Accessibility"

Select the "Ignore font sizes specified on web pages" tick box

Click "OK"

On the browser View menu, click "Text Size" and then choose the size you want

#### To change text and background colours

On the browser Tools menu click "Internet Options"

On the General tab, click "Accessibility"

Select the "Ignore colours specified on web pages" tick box

Click "OK"

On the General tab, click "Colors"

Deselect "Use Windows colours" tick box

Click the box next to "Text" and select a colour

Click "OK"

Click the box next to "Background" and select a colour

Click "OK"

#### To change the colour of links

On the browser Tools menu click "Internet Options"

On the General tab, click "Accessibility"

Select the "Ignore colours specified on web pages" tick box

Click "OK"

Click on "Colours", then click on the relevant colour box and choose the colour you want the "Visited" and "Unvisited" links to appear as

Click "OK"

## **To change the font**

On the browser Tools menu click "Internet Options"

On the General tab, click "Accessibility"

Select the "Ignore font styles specified on web pages" tick box

Click "OK"

Click on "Fonts", then select the required font

Click "OK"

## **To change line length by changing the size and shape of browser window**

Click the "Full Screen" button on the browser window, or on the browser "View" menu click "Full Screen", or press F11, or drag the window to the required size.

## **Prevent images/graphics appearing**

On the browser Tools menu click "Internet Options"

On the Advanced tab, scroll down to "Multimedia" and deselect the following tick boxes: "Play animations in web pages", "Play videos in web pages", and "Show Pictures"

Click "Apply" then "OK"

## **Importing your own style sheet**

On the browser Tools menu click "Internet Options"

On the General tab, click "Accessibility"

Select the tick boxes that your style sheet will override: colours, font styles, and font sizes

Click "OK"

On the General tab, click "Accessibility"

Select the "Format documents using my style sheet" tick box and browse to the required style sheet and click "OK"

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